

Wiltshire Pension Fund Committee - Actions Log

Minute reference	Section	Meeting Action	Task owner	Target date for completion	Date completed
24 (24/06/21)	Procurement (New Payroll System)	Updates on the integrated payroll and payments system project to be brought back to committee	JD	05/10/23	On agenda
49 (23/03/23)	Governance (Risk Register)	To request that time bound resolutions be included in the risk register.	RB	13/07/23	13/07/23
50 (23/03/23)	Governance (Business Plan)	A business plan action plan would be brought back to Committee in 6-months' time which would demonstrate timescales	JD	05/10/23	On agenda
71 (15/06/23)	Governance (Training)	The Committee agreed that the Officer would contact Committee Members to collate their views and look to set the Training Plan in context of the provided feedback	DR	05/10/23	On agenda
78 (15/06/23)	Governance (Audits)	The Committee agreed that Officers would formulate questions to work with ClearGlass to seek clarifications on unknown elements which had been identified within the report	CM	23/11/23	
78 (15/06/23)	Governance (Audits)	Officers to draft a letter for approval by the Chair encouraging Brunel to use caution when publicising fee savings, and focus more on meaningful measures of pooling success, such as investment performance and responsible investment	CM	14/09/23	09/08/23
86 (13/07/23)	Administration (KPIs)	Admin KPI reports to include previous target figures with an arrow to demonstrate the direction of travel	JF	05/10/23	On agenda
99 (13/07/23)	Administration (Fraud)	To receive an update on the fraud case, to include SWAP concluding the matter quickly and that if fraud is evidence, that the Police should be involved. Additionally, comment on any assessment of recompense and that an emergency response procedure is in place for the future.	JF	05/10/23	On agenda
107 (14/09/23)	Governance (Training)	Approved a joint training session on equality, diversity and inclusion to be arranged for the Local Pension Board and Committee members	DR	tbc	
118 (14/09/23)	Investment (SAA)	The Committee sought a divestment from a Brunel Investment portfolio of £1.5m due to a company within that portfolio which did not align with the Fund's investment strategy. Additionally a tightening of the policy in place by Brunel was also sought including the way that they instruct their managers to convey the policy	CM	23/11/23	